

COVENTRY FIRE DISTRICT

***ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020***



**COVENTRY FIRE DISTRICT
ANNUAL FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

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Independent Auditor's Report

To the Board of Directors
Coventry Fire District
Coventry, Rhode Island

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Coventry Fire District (the District) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of the Coventry Fire District as of December 31, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information and supplementary pension and other postemployment benefit plan information on pages 37 through 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Coventry Fire District's basic financial statements. The tax collector's annual report is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The tax collector's annual report is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the tax collector's annual report is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 4, 2022 on our consideration of the Coventry Fire District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Coventry Fire District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Coventry Fire District's internal control over financial reporting and compliance.

Bacon & Company CPAs, LLC

Warwick, Rhode Island
May 4, 2022

COVENTRY FIRE DISTRICT

Statement of Net Position

December 31, 2020

	<i>Governmental Activities</i>
<i>Assets</i>	
<i>Current assets:</i>	
Cash and cash equivalents	\$ 1,922,565
Taxes receivable, net	52,394
EMS receivable, net	265,872
Other receivables	2,571
Prepaid expenses	91,748
<i>Total current assets</i>	<u>2,335,150</u>
<i>Noncurrent assets:</i>	
Net pension asset	659,086
Capital assets not being depreciated	241,524
Capital assets, net of accumulated depreciation	681,158
<i>Total noncurrent assets</i>	<u>1,581,768</u>
<i>Total assets</i>	<u>3,916,918</u>
<i>Deferred outflows of resources</i>	
Deferred outflows related to pension plans	<u>521,562</u>
<i>Liabilities</i>	
<i>Current liabilities:</i>	
Accounts payable	984,020
Accrued expenses	45,436
Capital leases payable	105,164
<i>Total current liabilities</i>	<u>1,134,620</u>
<i>Noncurrent liabilities</i>	
Compensated absences payable-expected to be paid after one year	174,424
Capital leases payable	101,585
Net pension liability	2,291,658
Total other post employment benefit liability	2,001,375
<i>Total noncurrent liabilities</i>	<u>4,569,042</u>
<i>Total liabilities</i>	<u>5,703,662</u>
<i>Deferred inflows of resources</i>	
Deferred inflows related to pension plans	<u>666,955</u>
<i>Net position</i>	
Net investment in capital assets	715,933
Restricted	23,808
Unrestricted	(2,671,878)
<i>Total net position</i>	<u>\$ (1,932,137)</u>

The accompanying notes are an integral part of the basic financial statements.

COVENTRY FIRE DISTRICT
Statement of Activities
For the Year Ended December 31, 2020

	Governmental Activities
Expenses:	
Public safety - fire protection:	
Salaries, wages and benefits	\$ 1,352,591
Street lighting	164,826
Professional services	178,786
Hydrant rental	172,585
Insurance	37,297
Repairs and maintenance	74,294
Utilities and telecommunications	31,577
Supplies	65,523
Fuel	10,500
Service contracts	7,316
Miscellaneous	22,626
Depreciation	114,875
Interest expense	11,211
Total program expenses	2,244,007
 Program revenues:	
Charges for services - rescue run services	248,079
Capital grants and contributions - fire protection	53,350
Net program expense	(1,942,578)
 General revenues:	
Property taxes	2,368,723
Interest on taxes	40,801
Miscellaneous	9,887
Total general revenues	2,419,411
 Change in net position	 476,833
Net position, beginning of year	(2,408,970)
Net position, end of year	\$ (1,932,137)

The accompanying notes are an integral part of the basic financial statements.

COVENTRY FIRE DISTRICT

**Balance Sheet
Governmental Funds
December 31, 2020**

	<u>General Fund</u>
Assets	
Cash and cash equivalents	\$ 1,922,565
Taxes receivable, net	52,394
EMS receivables, net	265,872
Other receivables	2,571
Prepaid items	91,748
Total assets	<u><u>\$ 2,335,150</u></u>
Liabilities, Deferred Inflows of Resources, and Fund Balances	
Liabilities	
Accounts payable	\$ 984,020
Accrued expenditures	39,824
Total liabilities	<u>1,023,844</u>
Deferred Inflows of Resources	
Unavailable revenue - property taxes	45,552
Unavailable revenue - EMS revenue	265,872
Total deferred inflows of resources	<u>311,424</u>
Fund balances	
Nonspendable - prepaid items	91,748
Restricted - fire prevention	23,808
Unassigned	884,326
Total fund balances	<u>999,882</u>
Total liabilities, deferred inflows of resources, and fund balances	<u><u>\$ 2,335,150</u></u>

The accompanying notes are an integral part of the basic financial statements.

COVENTRY FIRE DISTRICT
Reconciliation of the Governmental Fund Balance Sheet
To the Government-Wide Statement of Net Position
December 31, 2020

Total Fund Balances- Total Governmental Funds	\$ 999,882
 Amounts reported for Governmental Activities in the Statement of Net Position differ because of the following:	
Capital assets (net of accumulated depreciation) used in governmental activities are not current financial resources and therefore are not reported in the Governmental Funds Balance Sheet. (See Note 6)	922,682
Long-term liabilities (including loan payable, capital leases payable, compensated absences, net pension liability and total other post employment liability) are not due and payable in the current period and therefore they are not reported in the Governmental Fund Balance Sheet. (See Note 7)	(4,674,206)
Net pension asset is not available to pay current period expenditures and, therefore, is not reported in the Governmental Fund Balance Sheet.	659,086
Delinquent taxes are recognized as revenue in the period for which levied in the Government-Wide financial statements, but are reported as deferred inflows of resources in the Governmental Funds Balance Sheet.	45,552
EMS receivables are not available to pay current period expenditures and, therefore, are reported as deferred inflows of resources in the Governmental Fund Balance Sheet.	265,872
Accrued interest payable on long-term liabilities does not require current financial resources and , therefore, it is not reported as a liability in the Governmental Funds Balance Sheet.	(5,612)
Deferred pension amounts are not reported in the Governmental Funds Balance Sheet, but are reported in the Government-Wide financial statements as follows:	
Deferred outflows of resources	521,562
Deferred inflows of resources	(666,955)
Total Net Position of Governmental Activities	<u>\$ (1,932,137)</u>

The accompanying notes are an integral part of the basic financial statements.

COVENTRY FIRE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the Year Ended December 31, 2020

	<i>General Fund</i>
<i>Revenues</i>	
Property taxes	\$ 2,399,949
Interest on taxes	40,801
Rescue run revenue	312,857
Grant revenue	53,350
Other revenues	9,887
<i>Total revenues</i>	2,816,844
<i>Expenditures</i>	
<i>Current:</i>	
Public safety - fire protection:	
Salaries, wages and benefits	1,459,017
Street lighting	164,826
Professional services	178,786
Hydrant rental	172,585
Insurance	37,297
Repairs and maintenance	74,294
Utilities and telecommunications	31,577
Supplies	49,859
Fuel	10,500
Service contracts	7,316
Miscellaneous	22,626
<i>Capital outlay</i>	311,199
<i>Debt service:</i>	
Principal	114,791
Interest	15,449
<i>Total expenditures</i>	2,650,122
<i>Net change in fund balances</i>	166,722
<i>Fund balances, beginning of year</i>	833,160
<i>Fund balances, end of year</i>	\$ 999,882

The accompanying notes are an integral part of the basic financial statements.

COVENTRY FIRE DISTRICT
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and
Changes in the Fund Balances to the Government-Wide Statement of Activities
For the Year Ended December 31, 2020

<i>Net Change in Fund Balances - Total Governmental Funds</i>	\$	166,722
 <i>Amounts reported for Governmental Activities in the Statement of Activities are different because:</i>		
Governmental Funds financial statements report capital outlay as expenditures. However, in the Government-Wide Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets recorded in the current period.		295,535
Depreciation expense on capital assets is reported in the Government-Wide Statement of Activities, but does not require the use of current financial resources. Therefore, depreciation expense is not reported as an expenditure in the Governmental Funds financial statements.		(114,875)
Capital lease and loan proceeds provide current financial resources to Governmental Funds, but issuing debt increases long-term liabilities in the Government-Wide Statement of Net Position. Repayment of capital lease and loan principal is an expenditure in the Governmental Funds, but the repayment reduces long-term liabilities in the Government-Wide Statement of Net Position. This amount represents capital lease and loan principal payments during the current period.		114,791
Long-term compensated absences are reported in the Government-Wide Statement of Activities, but do not require the use of current financial resources. Therefore, long-term compensated absences are not reported as expenditures in Governmental Funds financial statements. This is the amount of the change in long-term compensated absences in the current period.		(4,009)
Accrued interest on long-term liabilities is reported in the Government-Wide Statement of Activities, but does not require the use of current financial resources. Therefore, accrued interest expense is not reported as an expenditure in Governmental Funds financial statements. The following amount represents the change in accrued interest from prior year.		4,238
Revenues in the Government-Wide Statement of Activities that are not measurable and available in Governmental Funds are not reported as revenue in the Governmental Funds.		(96,004)
Long-term net pension liabilities (assets) and total other post employment liabilities are reported in the Government-Wide Statement of Activities, but do not require the use of current financial resources or are not available to pay for current period expenditures. Therefore, long-term net pension liabilities (assets) and total other post employment liabilities are not reported as expenditures in Governmental Funds financial statements. This is the amount of the change in long-term net pension liability (asset) and related deferred pension amounts in the current period.		138,091
This is the amount of the change in long-term total other post employment liability in the current period.		(27,656)
 <i>Change in Net Position of Governmental Activities</i>	 \$	 <u>476,833</u>

The accompanying notes are an integral part of the basic financial statements.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

The financial statements of the Coventry Fire District (the District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following notes to the financial statements are an integral part of the District's financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. REPORTING ENTITY

The Coventry Fire District was incorporated in January 1889 under an act of the Rhode Island General Assembly in Section 1 of Chapter 806 of the 1889 Rhode Public Laws, entitled "An Act to Incorporate the Coventry Fire District", and as subsequently amended.

All the powers of the District, except those vested in the District Annual Meeting or in District Special Meetings, are vested in a five member Board of Directors, who are elected to staggered two year terms by the qualified electors of the District at the District Annual Meeting, or whenever a vacancy exists.

In evaluating the inclusion of potential component units within its financial reporting entity, the District applied the criteria prescribed by GASB Statement No. 14, as amended by GASB Statement No. 39, "Determining Whether Certain Organizations are Component Units" and GASB Statement No. 61 "Financial Reporting Entity-Omnibus". A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading. The Coventry Fire District does not have any component units that meet this criteria.

B. BASIS OF PRESENTATION AND ACCOUNTING

Government-Wide Financial Statements

The District's Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities. These statements report information about the reporting entity as a whole. Fiduciary activities of the reporting entity are not included in these statements. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through property taxes, intergovernmental revenue, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods and services rendered. The District had no business-type activities as of December 31, 2020 or for the year then ended.

The Statement of Activities presents a comparison between direct expenses and program revenue for each function of the District's governmental activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including property taxes and general state aid,

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

are presented as general revenues.

These statements are presented on an “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all the District’s assets, deferred outflows of resources, liabilities, and deferred inflows of resources, including capital assets, infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period earned while expenses are recognized in the period the liability is incurred.

Fund Financial Statements

The Fund Financial Statements of the District are organized into funds, each of which is considered to be a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to specific District functions or activities. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures/expenses. Funds are organized into three categories: governmental, proprietary, and fiduciary. Major individual governmental funds and enterprise funds are reported as separate columns in the Fund Financial Statements. The District did not have any proprietary or fiduciary funds as of December 31, 2020 or for the year then ended.

Governmental Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the Government-Wide Financial Statements.

All governmental funds are accounted for on a spending or “current financial resources” measurement focus and the modified accrual basis of accounting. Accordingly, only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally collected 60 days after year-end) are recognized when due. The primary revenue sources which have been treated as susceptible to accrual by the District are property tax and intergovernmental revenues.

Expenditures are recorded in the accounting period in which the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences which are recognized as expenditures to the extent they have matured.

COVENTRY FIRE DISTRICT
Notes to Financial Statements
December 31, 2020

The District had only one major fund and no non-major funds as of December 31, 2020 or for the year then ended.

Major Governmental Funds:

General Fund – The General Fund is used to account for resources devoted to financing the general services that the District performs and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted or reported in another fund.

C. RECENTLY ISSUED ACCOUNTING STANDARDS

The District has implemented the following new accounting pronouncements:

- GASB Statement No. 83 – *Certain Asset Retirement Obligations*, effective for the District’s year ending December 31, 2020.
- GASB Statement No. 84 – *Fiduciary Activities*, effective for the District’s year ending December 31, 2020.
- GASB Statement No. 88 – *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, effective for the District’s year ending December 31, 2020.
- GASB Statement No. 90 – *Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61*, effective for the District’s year ending December 31, 2020.
- GASB Statement No. 92 - *Omnibus 2020*, requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, effective for the District’s year ending December 31, 2020.
- GASB Statement No. 95 - *Postponement of the Effective Dates of Certain Authoritative Guidance*, effective for the District’s year ending December 31, 2020.
- GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84, and a suppression of GASB Statement No. 32*, paragraph 4 as it applies to defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans and paragraph 5 requirements, effective for the District’s year ending December 31, 2020.

The adoption of GASB Statements No. 83, 84, 88, 90 and 95 and portions of GASB Statements No. 92 and 97 did not have an impact on the District’s financial position or results of operations.

The District will adopt the following new accounting pronouncements in future years:

- GASB Statement No. 87 – *Leases*, effective for the District’s year ending December 31, 2022.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

- GASB Statement No. 89 – *Accounting for Interest Cost Incurred before the End of a Construction Period*, effective for the District’s year ending December 31, 2021.
- GASB Statement No. 91 – *Conduit Debt Obligations*, effective for the District’s year ending December 31, 2022.
- GASB Statement No. 92 - *Omnibus 2020*, paragraphs 6, 7, 8, 9, 10 and 12, effective for the District’s year ending December 31, 2022.
- GASB Statement No. 93 – *Replacement of Interbank Offered Rates*, effective for the District’s year ending December 31, 2021, except for paragraphs 11b,13 and 14 requirements, which are effective for the year ending December 31, 2022.
- GASB Statement No. 94 – *Public –Private and Public-Public Partnerships and Availability Payment Arrangements*, effective for the District’s year ending December 31, 2023.
- GASB Statement No. 96 - *Subscription – Based Information Technology Arrangements*, effective for the District’s year ending December 31, 2023.
- GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – an amendment of GASB Statements No. 14 and No. 84, and a suppression of GASB Statement No. 32*, effective for the District’s year ending December 31, 2022, except for paragraph 4 as it applies to defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans and paragraph 5 requirements which are effective immediately.
- GASB Statement No. 98 – *The Annual Comprehensive Financial Report*, effective for the District’s year ending December 31, 2021.

The impact of these pronouncements on the District’s financial statements has not been determined.

D. CASH AND CASH EQUIVALENTS

The District considers cash and cash equivalents to include cash on hand, time and demand deposits and short-term investments maturing within three months from the date of acquisition.

E. INVESTMENTS

The District reports investments at fair value.

F. ACCOUNTS RECEIVABLE AND TAXES RECEIVABLE

Accounts receivable and taxes receivable are reported net of an allowance for uncollectible accounts. The allowances are calculated based on the age of the individual receivables.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

G. PREPAID ITEMS

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

H. CAPITAL ASSETS AND DEPRECIATION

Capital assets are reported in the Government-Wide Statement of Net Position. In the Fund Financial Statements, capital assets used in governmental fund activities are accounted for as capital expenditures of the governmental fund upon acquisition.

All capital assets are recorded at cost (or estimated historical cost). Donated capital assets are recorded at acquisition value as of the date received. The District follows the policy of not capitalizing assets with a cost of less than \$10,000 and a useful life of less than 1 year.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Useful Lives</u>
Building and improvements	40-50 years
Equipment	15 years
Vehicles	5-15 years

I. DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES

Deferred outflows of resources represent a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until that future period. Deferred inflows of resources represent an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that future period.

In the Governmental Fund Financial Statements, deferred inflows of resources are reported for receivables recorded in the Governmental Fund Financial Statements for which the revenue is not available or amounts received before the period for which property taxes are levied. In the Government-Wide Financial Statements deferred inflows of resources are reported for amounts received before the period for which the property taxes are levied and also deferred outflows of resources and deferred inflows of resources are reported for amounts related to the District's pension plans that will be amortized as a component of pension expense in future years.

J. COMPENSATED ABSENCES

Under the terms of contracts and agreements employees are granted vacation and sick leave in varying amounts. Upon retirement, termination or death, certain employees are compensated for unused vacation and sick leave (subject to certain limitations). The amount recorded as a liability is the unused days

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

earned as of December 31, 2020 at the current rate of pay. Compensated absences are reported as a long-term liability in the Government-Wide Financial Statements. For the Governmental Fund Financial Statements, the amount of accumulated compensated absences has been recorded as a current liability to the extent that the amounts are due to employees that have resigned or retired.

K. ACCRUED LIABILITIES AND LONG-TERM DEBT

All accrued liabilities and long-term debt are reported in the Government-Wide Financial Statements.

For Governmental Fund Financial Statements, the accrued liabilities are generally reported as a governmental fund liability if due for payment as of the balance sheet date regardless of whether they will be liquidated with current financial resources. However, claims and judgements and compensated absences paid from governmental funds are reported as a liability in the Governmental Fund Financial Statements only for the portion expected to be financed from expendable available financial resources. Long-term debt paid from governmental funds is not recognized as a liability in the Governmental Fund Financial Statements until due.

L. NET POSITION/FUND BALANCES

The Government-Wide Financial Statements utilize a net position presentation. Net position is segregated into the following three categories:

Net investment in capital assets – This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balance of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this category.

Restricted net position – This category represents balances limited to use specified either externally by creditors, grantors, contributors, laws or regulations of other governments, or impose through constitutional provisions or enabling legislation.

Unrestricted net position – This category represents the residual component of net position that does not meet the definition of "restricted" or "net investment in capital assets".

The District considers restricted resources to have been spent when an expense is incurred for which both restricted and unrestricted net position are available.

In the Fund Financial Statements governmental fund equity is classified as fund balance. Fund balance is reported in classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in those funds can be spent.

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. The “not in spendable form” includes items that are not expected to be converted to cash.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

Restricted Fund Balance – This classification includes amounts that have constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – This classification includes amounts that can be used only for the specific purposes pursuant to constraints imposed by formal action of the District’s highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the District removes or changes the specific use by taking the same type of action it employed to previously commit those amounts.

Assigned Fund Balance – This classification includes amounts constrained by the District’s intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned Fund Balance – This classification is the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

M. PENSIONS

For purposes of measuring the net pension assets, liabilities, deferred outflows of resources, and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Employees’ Retirement System (MERS) Plan and additions to/deductions from the Plan’s fiduciary net position have been determined on the same basis as they have been reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - CASH DEPOSITS

DEPOSITS – are held in two financial institutions. The carrying amount of deposits is separately displayed on the Balance Sheet of the Fund Financial Statements and the Statement of Net Position as “Cash and Cash Equivalents”.

COVENTRY FIRE DISTRICT

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	<i><u>Carrying Amount</u></i>
Total Deposits	\$1,922,040
Add: Petty cash	<u>525</u>
<i>Total Cash and Cash Equivalents Reported in the Financial Statements</i>	<u><u>\$1,922,565</u></u>

CUSTODIAL CREDIT RISK – custodial credit risk is the risk that in the event of the failure of a depository financial institution, the District will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District does not have a formal deposit policy for custodial credit risk, but is governed by State laws as described below. As of December 31, 2020, \$1,336,147 of the District’s bank balance of \$1,953,846 was exposed to custodial credit risk as follows:

	<i><u>Bank Balance</u></i>
Insured (Federal depository insurance funds)	<u>\$617,699</u>
Uninsured and uncollateralized	<u>1,336,147</u>
<i>Total</i>	<u><u>\$1,953,846</u></u>

Under Rhode Island general laws, depository institutions holding deposits of the State, its agencies or governmental subdivisions of the State, shall at a minimum, insure or pledge eligible collateral equal to one hundred percent (100%) of the deposits, which are time deposits with maturities greater than sixty (60) days. Any of these institutions which do not meet minimum capital standards prescribed by federal regulators shall insure or pledge eligible collateral equal to one hundred percent (100%) of the deposits, regardless of maturity. At December 31, 2020, the District’s uninsured and uncollateralized deposits with institutions was \$1,336,147. These deposits are held by an institution that meets the minimum capital standards as prescribed by the federal regulators.

NOTE 3 – INVESTMENTS

As of December 31, 2020, the District had no investments.

The District’s General Fund investments are governed by Title 35, Chapter 10, Section 11 of the State’s General Laws. This law generally allows for short-term investments, such as certificate of deposits, money market funds, obligations guaranteed by the U.S. government, etc. with the goal of seeking reasonable income while preserving capital.

Interest Rate Risk – The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

Credit Risk – The District is governed by State Laws that limit investment choices to short-term investments for its General Fund. The District does not have a formal policy that limits investment choices.

Concentration of Credit Risk – The District does not have a formal policy that limits the amount the District may invest in any one issuer.

Custodial Credit Risk – Custodial credit risk for investments is the risk that in the event of failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District does not have a formal policy for custodial credit risk.

NOTE 4 – FAIR VALUE MEASUREMENTS

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

The District had no recurring or nonrecurring fair value measurements as of December 31, 2020.

NOTE 5 – PROPERTY TAXES AND EMS RECEIVABLES

The District is permitted by State law to levy property taxes on all real estate and tangible personal property in the District. The District's 2020 property taxes were levied on December 17, 2019 on assessed valuations as of December 31, 2018. Upon levy, taxes are due and payable on January 31, or may be paid quarterly on January 31, April 30, July 31, and October 31. All taxes not paid by required due dates are considered delinquent as of January 31, at which time the unpaid taxes are subject to interest at an annual rate of 18% (1.5% per month). Taxable assessed values are established by the Tax Assessor of the Town of Coventry, Rhode Island. The tax rate of the District is established by the citizens at the District Annual Meeting.

The unpaid property taxes are recorded as a receivable. As of December 31, 2020, the District reported a property tax receivable of \$52,394. The property tax receivable includes an allowance for uncollectible accounts of \$26,000.

The District bills individuals, insurance companies, and the third parties for services related to the EMS rescue services provided. As of December 31, 2020, the District reported an EMS receivable of \$265,872. The EMS receivable includes an allowance for uncollectible accounts of \$88,624.

COVENTRY FIRE DISTRICT
Notes to Financial Statements
December 31, 2020

NOTE 6 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2020 was as follows:

	<u><i>Beginning Balance</i></u>	<u><i>Additions</i></u>	<u><i>Retirements</i></u>	<u><i>Ending Balance</i></u>
<i>Governmental Activities:</i>				
Nondepreciable assets:				
Land	\$ 23,100	\$ -	\$ -	\$ 23,100
Construction in progress	26,000	192,424	-	218,424
<i>Total nondepreciable assets</i>	<u>49,100</u>	<u>192,424</u>	<u>-</u>	<u>241,524</u>
Depreciable assets:				
Buildings and improvements	306,534	53,350	-	359,884
Equipment	229,601	24,797	-	254,398
Vehicles and apparatus	1,313,296	24,964	-	1,338,260
<i>Total capital assets</i>	<u>1,898,531</u>	<u>295,535</u>	<u>-</u>	<u>2,194,066</u>
Less accumulated depreciation for:				
Buildings and improvements	232,730	9,156	-	241,886
Equipment	85,179	33,244	-	118,423
Vehicles and apparatus	838,600	72,475	-	911,075
<i>Total accumulated depreciation</i>	<u>1,156,509</u>	<u>114,875</u>	<u>-</u>	<u>1,271,384</u>
<i>Governmental Activities Capital Assets - Net</i>	<u>\$ 742,022</u>	<u>\$ 180,660</u>	<u>\$ -</u>	<u>\$ 922,682</u>

Depreciation expense of \$114,875 is charged to public safety - fire protection in the Government-Wide Financial Statements - Governmental Activities for the year ended December 31, 2020.

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Notes to Financial Statements
December 31, 2020

NOTE 7 - LONG-TERM LIABILITIES

A. LONG-TERM LIABILITIES:

Changes in long-term liabilities during the year ended December 31, 2020 were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
<i>Governmental Activities:</i>					
<i>Other liabilities:</i>					
Government obligation contract	\$ 14,829	\$ -	\$ 14,829	\$ -	\$ -
Capital leases	306,711	-	99,962	206,749	105,164
Accrued compensated absences	170,415	4,009	-	174,424	-
Net pension liability	2,124,679	166,979	-	2,291,658	-
Total other post employment benefit liability	<u>1,973,719</u>	<u>27,656</u>	<u>-</u>	<u>2,001,375</u>	<u>-</u>
<i>Total Governmental Activities</i>					
<i>Long-Term Liabilities</i>	<u>\$ 4,590,353</u>	<u>\$ 198,644</u>	<u>\$ 114,791</u>	<u>\$ 4,674,206</u>	<u>\$ 105,164</u>

B. GOVERNMENT OBLIGATION CONTRACT

The District acquired a rescue valued at \$95,000 that was financed with a government obligation contract. The government obligation contract was dated April 1, 2014, with principal and interest being due annually on April 1, through April 1, 2020. The interest rate is 4.76%.

C. CAPITAL LEASE COMMITMENTS

The District acquired a ladder truck in 2010 and a rescue vehicle in 2018 for a total cost of \$799,796. The acquisitions were financed with lease purchase agreements. Amortization of the assets acquired under the capital leases is included in depreciation expense for the year ended December 31, 2020.

Obligations under the capital leases as of December 31, 2020 were as follows:

<u>Year</u>	<u>Governmental Activities Lease Payment Requirements</u>
2021	\$114,706
2022	53,856
2023	53,855
<i>Total minimum lease payments</i>	<u>222,417</u>
<i>Less: amount representing interest cost</i>	<u>(15,668)</u>
<i>Present value of minimum lease payments</i>	<u>\$206,749</u>

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

NOTE 8 - FUND BALANCE

As stated in Note 1, fund balance may be classified as one of five categories: nonspendable, restricted, committed, assigned, or unassigned. Committed fund balance represents that amount of fund balance which can only be used for specific purposes pursuant to constraints imposed by formal action of the District's highest level of decision-making authority. The taxpayers of the Coventry Fire District are considered to be the highest level of decision making authority. In accordance with the District Charter, the taxpayers vote on the annual budget and on any resolutions proposed by the Board of Directors. The passage of the District's annual budget and proposed resolutions may result in the commitment of fund balance.

Nonspendable fund balance at December 31, 2020 totaled \$91,748 and represented the balance of prepaid expenditures as of December 31, 2020. These prepaid expenditures consisted of insurance premiums totaling \$87,246 and other items totaling \$4,502, which were paid as of December 31, 2020 for expenditures in 2021.

Restricted fund balance at December 31, 2020 was \$23,808 and represented fund balance restricted for fire prevention in accordance with Rhode Island State Law.

As of December 31, 2020 the Coventry Fire District does not have a spending policy regarding the order in which restricted, committed, assigned, and unassigned fund balances are spent when more than one amount is available for the expenditures incurred. Accordingly, by default, the District is following the policy prescribed by GASB Statement No. 54 which specifies that fund balance is reduced first by committed, then by assigned, then by unassigned when expenditures are incurred for purposes for which any unrestricted fund balance could be used. In all situations, the District considers restricted fund balance to be used first when available and when expenditures are incurred that meet the requirements of the restricted fund balance.

NOTE 9 - PENSION PLANS

MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

Defined Benefit Plans

General Information about the Pension Plan

Plan Description:

The Municipal Employees' Retirement System (MERS) – an agent multiple-employer defined benefit pension plan - provides certain retirement, disability and death benefits to plan members and beneficiaries. MERS was established under Rhode Island General Law and placed under the management of the Employee's Retirement System of Rhode Island's (ERSRI) Board to provide retirement allowances to employees of municipalities, housing authorities, water and sewer districts, and municipal police and fire persons that have elected to participate. Benefit provisions are subject to amendment by the General Assembly.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

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The System issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the ERSRI website at www.ersri.org.

Benefits Provided:

General employees, police officers and firefighters employed by electing municipalities participate in MERS. Eligible employees become members at their date of employment. Anyone employed by a municipality at the time the municipality joins MERS may elect not to be covered. Elected officials may opt to be covered by MERS. Employees covered under another plan maintained by the municipality may not become members of MERS. Police officers and/or firefighters may be designated as such by the municipality, in which case the special contribution and benefit provisions described below will apply to them, or they may be designated as general employees with no special benefits. Members designated as police officers and/or firefighters are treated as belonging to a unit separate from the general employees, with separate contribution rates applicable. The District has general employees and firefighters that participate in the MERS Plan.

Salary: Salary includes the member's base earnings plus any payments under a regular longevity or incentive plan. Salary excludes overtime, unused sick and vacation leave, severance pay, and other extraordinary compensation. Certain amounts that are excluded from taxable wages, such as amounts sheltered under a Section 125 plan or amounts picked up by the employer under IRC Section 414(h), are not excluded from salary.

Service: Employees receive credit for service while a member. In addition, a member may purchase credit for certain periods by making an additional contribution to purchase the additional service. Special rules and limits govern the purchase of additional service and the contribution required.

Final Average Compensation (FAC): Prior to July 1, 2012 and for general employee members eligible to retire as of June 30, 2012, the average was based on the member's highest three consecutive annual salaries. Effective July 1, 2012, the average was based on the member's highest five consecutive annual salaries. Once a member retires or is terminated, the applicable FAC will be the greater of the member's highest three year FAC as of July 1, 2012 or the five year FAC as of the retirement/termination date. Monthly benefits are based on one-twelfth of this amount.

General Employees

Members with less than five years of contributory service as of June 30, 2012 and members hired on or after that date are eligible for retirement on or after their Social Security normal retirement age (SSNRA).

Members who had at least five years of contributory service as of June 30, 2012 will be eligible for retirement at an individually determined age. This age is the result of interpolating between the member's prior retirement date, described below, and the retirement age applicable to members hired

COVENTRY FIRE DISTRICT
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after June 30, 2012 as described above. The interpolation is based on service as of June 30, 2012 divided by projected service at the member's prior retirement date. The minimum retirement age is 59.

Members with 10 or more years of contributory service on June 30, 2012 may choose to retire at their prior retirement date if they continue to work and contribute until that date. If this option is elected, the retirement benefit will be calculated using the benefits accrued as of June 30, 2012, i.e., the member will accumulate no additional defined benefits after this date, but the benefit will be paid without any actuarial reduction.

Effective July 1, 2015, members will be eligible to retire with full benefits at the earlier of their current Rhode Island Retirement Security Act (RIRSA) date described above or upon the attainment of age 65 with 30 years of service, age 64 with 31 years of service, age 63 with 32 years of service, or age 62 with 33 years of service.

A member who is within five years of reaching their retirement eligibility date and has 20 or more years of service, may elect to retire at any time with an actuarially reduced benefit.

Prior to July 1, 2012, members were eligible for retirement on or after age 58 if they had credit for 10 or more years of service, or at any age if they had credit for at least 30 years of service. Members eligible to retire before July 1, 2012 were not impacted by the changes to retirement eligibility above.

The annual benefit is equal to 2.0% of the member's monthly FAC for each year of service prior to July 1, 2012 and 1.0% of the member's monthly FAC for each year of service from July 1, 2012 through June 30, 2015. For all service after June 30, 2015, the annual benefit is equal to 1.0% per year unless the member had 20 or more years of service as of June 30, 2012 in which case the benefit accrual is 2.0% per year for service after June 30, 2015. The benefit cannot exceed 75% of the member's FAC. Benefits are paid monthly.

Police and Fire Employees

Members are eligible to retire when they are at least 50 years old and have a minimum of 25 years of contributing service or if they have 27 years of contributing service at any age. Members with less than 25 years of contributing service are eligible for retirement on or after their Social Security normal retirement age.

Members who, as of June 30, 2012, had at least 10 years of contributing service, had attained age 45, and had a prior retirement date before age 52 may retire at age 52.

Active members on June 30, 2012 may choose to retire at their prior retirement date if they continue to work and contribute until that date. If this option is elected, the retirement benefit will be calculated using the benefits accrued as of June 30, 2012, i.e., the member will accumulate no additional defined benefits after this date, but the benefit will be paid without any actuarial reduction.

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A member who is within five years of reaching their retirement eligibility date, as described in this section, and has 20 or more years of service, may elect to retire at any time with an actuarially reduced benefit.

Prior to July 1, 2012, members designated as police officers or firefighters were eligible for retirement at or after age 55 with credit for at least 10 years of service or at any age with credit for 25 or more years of service. Members were also eligible to retire and receive a reduced benefit if they are at least age 50 and have at least 20 years of service. If the municipality elected to adopt the 20-year retirement provisions for police officers and/or firefighters, then such a member was eligible to retire at any age with 20 or more years of service. Members eligible to retire before July 1, 2012 were not impacted by the changes to retirement eligibility above.

A monthly benefit is paid equal to 2.0% of the member's monthly FAC for each year of service, up to 37.5 years (75% of FAC maximum).

If the optional 20-year retirement provisions were adopted by the municipality prior to July 1, 2012, benefits are based on 2.5% of the member's FAC for each year of service prior to July 1, 2012 and 2.0% of the member's FAC for each year of service after July 1, 2012. The benefit cannot exceed 75% of the member's FAC.

Active members (including future hires), members who retire after July 1, 2015 and after attaining age 57 with 30 years of service will have a benefit equal to the greater of their current benefit described above and one calculated based on a 2.25% multiplier for all years of service.

Other Benefit Provisions

Death and disability benefits are also provided to members. A member is eligible for a disability retirement provided he/she has credit for at least five years of service or if the disability is work-related. Members are not eligible for an ordinary disability benefit if they are eligible for unreduced retirement.

Joint and survivor benefit options are available to retirees. For some employees, a Social Security option is also available where an annuity is paid at one amount prior to age 62, and at a reduced amount after age 62, designed to provide a level total income when combined with the member's age 62 Social Security benefit. Benefits cease upon the member's death.

Post-retirement benefit increases are paid to members who retire after June 30, 2012. Members will be eligible to receive cost of living increases at the later of the member's third anniversary of retirement and the month following their SSNRA (age 55 for members designated as police officers and/or firefighters). When a municipality elects coverage, it may elect either COLA C (covering only current and future active members and excluding members already retired) or COLA B (covering current retired members as well as current and future active members).

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- a) The COLA will be suspended for any unit whose funding level is less than 80%; however, an interim COLA may be granted in four-year intervals while the COLA is suspended. The first interim COLA may begin January 1, 2018.
- b) Effective July 1, 2015, the COLA is determined based on 50% of the plan's five-year average investment rate of return less 5.5% limited to a range of 0.0% to 4.0%, plus 50% of the lesser of 3.0% or last year's CPI-U increase for a total maximum increase of 3.5%. Previously, it was the plan's five-year average investment rate of return less 5.5% limited to a range of 0.0% to 4.0%.
- c) The COLA will be limited to the first \$25,000 of the member's annual pension benefit. For retirees and beneficiaries who retired on or before July 1, 2015, years in which a COLA is payable based on the every fourth year provision described in (a) above will be limited to the first \$30,000. These limits will be indexed annually to increase in the same manner as COLAs, with the known values of \$25,000 for 2013, \$25,000 for 2014, \$25,168 for 2015, \$25,855 for 2016, and \$26,098 for 2017.

The Coventry Fire District has elected COLA Plan C for general employees and fire employees and the “20-year” optional Police and Fire Plan as outlined above.

Employees Covered by Benefit Terms:

At the June 30, 2019 valuation date (used to determine the June 30, 2020 measurement date), the following employees were covered by the benefit terms:

	General Employees	Fire Employees
Retirees and Beneficiaries	2	10
Inactive, Nonretired Members	-	-
Active Members	1	9
Total	3	19

Contributions:

The amount of employee and employer contributions have been established under Rhode Island General Law Chapter 45-21. General employees with less than 20 years of service as of June 30, 2012 are required to contribute 2% of their salaries. General employees with more than 20 years of service as of June 30, 2012 are required to contribute 9.25%. Fire employees are required to contribute 10% of their salaries. The Coventry Fire District contributes at a rate of covered employee payroll as determined by an independent actuary on an annual basis. The General Assembly can amend the amount of these contribution requirements. The District’s contribution rate, as determined by the actuarial valuation dated June 30, 2017, for the firefighters for the period January 1, 2020 through June 30, 2020 was 28.72%. The District’s contribution rate, as determined by the actuarial valuation dated June 30, 2018, for the firefighters for the period July 1, 2020 through December 31, 2020 was 33.64%. The District was not required to contribute to

COVENTRY FIRE DISTRICT

Notes to Financial Statements

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the MERS General Employees Plan (Coventry Lighting District) for the year ended December 31, 2020. The Coventry Fire District contributed \$200,855 to the Fire Employees Plan for the year ended December 31, 2020.

Net Pension Liability (Asset)

The total pension (asset) liability was determined by actuarial valuations performed as of June 30, 2019 and rolled forward to June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement.

Summary of Actuarial Assumptions Used in the Valuations to Determine the Net Pension Liability (Asset) at the June 30, 2020 measurement date (June 30, 2019 valuation rolled forward to June 30, 2020)	
Actuarial Cost Method	Entry Age Normal - The Individual Entry Age Actuarial Cost methodology is used
Amortization Method	Level Percent of Payroll – Closed
Actuarial Assumptions:	
Investment Rate of Return	7.0%
Projected Salary Increases	General Employees - 3.25% to 7.25%; Fire Employees - 4% to 14%
Inflation	2.5%
Mortality	Variants of the PUB (10) Tables for Healthy and Disabled Retirees, projected with Scale Ultimate MP16
Cost of Living Adjustments (COLA)	A 2.1% COLA is assumed for all MERS units with the COLA provision

The following actuarial assumptions have been changed since the prior measurement date:

- The general employees projected salary increases assumption was changed from 3.50% to 7.50% to 3.25% to 7.25%.
- The mortality tables were changed from variants of the RP-2014 Tables, updated to the ultimate rates of the MP-2016 projection scale to variants of the PUB (10) Tables for Healthy and Disabled Retirees, projected with Scale Ultimate MP16.
- The cost of living adjustments assumption was changed from 2.0% to 2.1%.

The actuarial assumptions used in the June 30, 2019 valuation rolled forward to June 30, 2020 and the calculation of the total pension liability at June 30, 2020 were consistent with the results of an actuarial experience study performed as of June 30, 2019.

The long-term expected rate of return best-estimate on pension plan investments was determined by the actuary using a building-block method. The actuary started by calculating best-estimate future expected real rates of return (expected returns net of pension plan investment expense and

COVENTRY FIRE DISTRICT
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December 31, 2020

inflation) for each major asset class, based on a collective summary of capital market expectations from 39 sources. The June 30, 2020 expected arithmetic returns over the long-term (20 years) by asset class are summarized in the following table:

Asset Class	Long-Term Target Asset Allocation	Long-Term Expected Arithmetic Real Rate of Return
GROWTH		
Global Equity		
US Equity	23.00%	6.31%
International Developed Equity	12.10%	6.71%
Emerging Markets Equity	4.90%	8.69%
Sub-total	40.00%	
Private Growth		
Private Equity	11.25%	9.71%
Non-Core Real Estate	2.25%	5.66%
Opportunistic Private Credit	1.50%	9.71%
Sub-total	15.00%	
INCOME		
High Yield Infrastructure	1.00%	3.88%
REITS	1.00%	5.66%
Equity Options	2.00%	6.04%
EMD (50/50 Blend)	2.00%	2.28%
Liquid Credit	2.80%	3.88%
Private Credit	3.20%	3.88%
Sub-total	12.00%	
STABILITY		
Crisis Protection Class		
Treasury Duration	5.00%	0.10%
Systematic Trend	5.00%	3.84%
Sub-total	10.00%	
Inflation Protection		
Core Real Estate	3.60%	5.66%
Private Infrastructure	2.40%	6.06%
TIPs	2.00%	0.74%
Sub-total	8.00%	
Volatility Protection		
IG Corp Credit	3.25%	1.54%
Securitized Credit	3.25%	1.54%
Absolute Return	6.50%	3.84%
Cash	2.00%	0.10%
Sub-total	15.00%	
Total	100.00%	

COVENTRY FIRE DISTRICT
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These return assumptions are then weighted by the target asset allocation percentage, factoring in correlation effects, to develop the overall long-term expected rate of return best-estimate on an arithmetic basis.

Discount Rate:

The discount rate used to measure the total pension liability of the plans was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from the employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

General Employees Plan (Coventry Lighting)
Changes in the Net Pension Liability (Asset)

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
Balances as of June 30, 2019	\$ 589,047	\$ 1,238,762	\$ (649,715)
Changes for the Year			
Service cost	3,603	-	3,603
Interest on the total pension liability	39,161	-	39,161
Changes in benefits	-	-	-
Difference between expected and actual experience	11,132	-	11,132
Changes in assumptions	(19,011)	-	(19,011)
Employer contributions	-	-	-
Employee contributions	-	937	(937)
Net investment income	-	44,546	(44,546)
Benefit payments, including employee refunds	(62,823)	(62,823)	-
Administrative expenses	-	(1,227)	1,227
Other changes	-	-	-
Net changes	(27,938)	(18,567)	(9,371)
Balances as of June 30, 2020	\$ 561,109	\$ 1,220,195	\$ (659,086)

COVENTRY FIRE DISTRICT

Notes to Financial Statements

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**Fire Employees Plan
Changes in the Net Pension Liability**

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balances as of June 30, 2019	\$ 5,560,114	\$ 3,435,435	\$ 2,124,679
Changes for the Year			
Service cost	114,097	-	114,097
Interest on the total pension liability	375,247	-	375,247
Changes in benefits	-	-	-
Difference between expected and actual experience	(69,121)	-	(69,121)
Changes in assumptions	101,838	-	101,838
Employer contributions	-	170,701	(170,701)
Employee contributions	-	68,022	(68,022)
Net investment income	-	119,656	(119,656)
Benefit payments, including employee refunds	(512,986)	(512,986)	-
Administrative expenses	-	(3,297)	3,297
Other changes	-	-	-
Net changes	9,075	(157,904)	166,979
Balances as of June 30, 2020	<u>\$ 5,569,189</u>	<u>\$ 3,277,531</u>	<u>\$ 2,291,658</u>

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate:

The following presents the net pension liability (asset) of the District calculated using the discount rate of 7.0%, as well as what the District's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate.

	1% Decrease	Current	1% Increase
	(6.0%)	Discount Rate	(8.0%)
	<u> </u>	<u> </u>	<u> </u>
General Employees	\$(605,678)	\$(659,086)	\$(723,523)
Fire Employees	\$2,811,871	\$2,291,658	\$1,664,053

Pension Plan Fiduciary Net Position - Detailed information about the pension plan's fiduciary net position is available in the separately issued ERSRI financial report.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension Plans:

For the year ended December 31, 2020, the District recognized pension expense as follows: general employees plan - \$(16,443) and fire employees plan - \$74,387.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

The District reported deferred outflows and inflows of resources related to pensions from the following sources:

	<u>General Employees Plan</u>	<u>Fire Employees Plan</u>	<u>Total All Plans</u>
Deferred Outflows of Resources:			
Contributions subsequent to measurement date	\$ -	\$ 111,186	\$ 111,186
Net difference between projected and actual investment earnings	22,675	64,342	87,017
Difference between expected and actual experience	15,278	137,673	152,951
Assumption changes	-	170,408	170,408
Total Deferred Outflows of Resources	<u>\$ 37,953</u>	<u>\$ 483,609</u>	<u>\$ 521,562</u>
Deferred Inflows of Resources:			
Difference between expected and actual experience	\$ -	\$ 635,201	\$ 635,201
Assumption changes	13,909	17,845	31,754
Total Deferred Inflows of Resources	<u>\$ 13,909</u>	<u>\$ 653,046</u>	<u>\$ 666,955</u>

The deferred outflows of resources related to pensions resulting from the District contributions in 2020 subsequent to the measurement date (June 30, 2020) will be recognized as a reduction of the net pension liability (asset) in the subsequent period. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

	Net Deferred Outflows/(Inflows) of Resources	
	<u>General Employees Plan</u>	<u>Fire Employees Plan</u>
<u>Year</u>		
2021	\$1,188	\$(172,062)
2022	7,189	(107,376)
2023	7,677	(22,303)
2024	7,990	9,446
2025	-	11,672
Thereafter	-	-

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

Defined Contribution Plan

Plan Description

Certain employees participating in the defined benefit plan, as described above, may also participate in a defined contribution plan authorized by General Law Chapter 36-10.3. The defined contribution plan is established under IRS section 401(a) and is administered by TIAA-CREF. Employees may choose among various investment options available to plan participants.

General employees with less than 20 years of service on June 30, 2012 contribute 5% and fire employees contribute 3% of their annual covered salary. The District contributes between 1% and 1.5% of annual covered salary depending on the employee's total years of service as of June 30, 2012 for general employees and 3% for fire employees. Employee contributions are immediately vested while employer contributions and any investment earnings thereon are vested after three years of contributory service. Benefit terms and contributions required under the plan by both the employee and employer are established by the General Laws, which are subject to amendment by the General Assembly.

Amounts in the defined contribution plan are available to participants in accordance with Internal Revenue Service guidelines for such plans.

The District recognized pension expense of \$17,932 for the year ended December 31, 2020.

The System issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the ERSRI website at www.ersri.org.

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

Defined Benefit Plan

Plan Description

Plan Administration:

The District's defined benefit OPEB plan (the plan) provides OPEB for firefighters of the District. The plan is a single-employer defined benefit OPEB plan administered by the District. The plan is closed to new entrants. Benefit terms and financing requirements are established and amended by the collective bargaining agreement through negotiations between the District's management and the union. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Plan Membership:

At December 31, 2020, the following employees were covered by the benefit terms:

COVENTRY FIRE DISTRICT
Notes to Financial Statements
December 31, 2020

Inactive employees receiving benefits	5
Active employees	<u>2</u>
	<u>7</u>

Benefits Provided:

The plan provides medical and dental insurance for eligible retirees through the District’s group health and dental insurance plans, which cover both active and retired members. Benefit provisions are established and amended by the collective bargaining agreement through negotiations between the District’s management and the union.

Employees are eligible for benefits if the employee had ten or more years of service and was vested in the Municipal Employees’ Retirement System as of January 1, 2011, and who retire with twenty or more years of service at any age.

The retired employee is provided single plan coverage and receives the same medical and dental insurance benefits offered to full time employees, for up to ten years or until age sixty-five, whichever occurs first. The retired employee has the option to purchase family coverage through the District.

The District also offers employees who are eligible for the benefits as described above, upon retirement, the one-time option to opt not to receive the benefits described above. If the employee elects to opt out, the retired employee will receive a percentage of the total medical and dental insurance cost which the District was contributing for the employee at the time of retirement, for up to ten years or until age sixty-five, whichever occurs first. Employees retiring before January 1, 2019 who elect this option receive 66.67% of the total cost of medical and dental insurance and those retiring January 1, 2019 and later receive 33.33%.

The District is required to pay 100% of the cost of the medical and dental insurance benefits provided to the retirees under this plan.

Total OPEB Liability of the Plan

The District’s total OPEB liability of \$2,001,375 was measured as of December 31, 2020, the measurement date, and was determined by an actuarial valuation as of January 1, 2020 rolled forward to December 31, 2020.

Actuarial Assumptions:

The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial Cost Method	Entry Age Normal Cost Method
Salary Increases	3% per annum

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

Inflation	3% per annum																
Discount Rate	1.93% (12/31/2019 – 3.26%)																
Mortality	RP-2006 mortality table with MP-2019 projection (12/31/2019 - RP-2014 mortality table with MP-2016 projection)																
Health Care Trend Rates	<table><thead><tr><th><u>Year</u></th><th><u>Assumed Increase</u></th></tr></thead><tbody><tr><td>1</td><td>8.0%</td></tr><tr><td>2</td><td>7.5%</td></tr><tr><td>3</td><td>7.0%</td></tr><tr><td>4</td><td>6.5%</td></tr><tr><td>5</td><td>6.0%</td></tr><tr><td>6</td><td>5.5%</td></tr><tr><td>7+</td><td>5.0%</td></tr></tbody></table>	<u>Year</u>	<u>Assumed Increase</u>	1	8.0%	2	7.5%	3	7.0%	4	6.5%	5	6.0%	6	5.5%	7+	5.0%
<u>Year</u>	<u>Assumed Increase</u>																
1	8.0%																
2	7.5%																
3	7.0%																
4	6.5%																
5	6.0%																
6	5.5%																
7+	5.0%																

The discount rate was based on the S&P Municipal Bond 20-year High Grade Rate Index.

Changes in the Total OPEB Liability:

	<u>Total OPEB Liability</u>
Balance at of December 31, 2019	<u>\$1,973,719</u>
Changes for the Year:	
Service cost	2,877
Interest on the total OPEB liability	62,829
Changes of benefit terms	-
Difference between expected and actual experience	(49,380)
Changes in assumptions and other inputs	104,198
Benefit payments	(92,868)
Net change	<u>27,656</u>
Balance at of December 31, 2020	<u><u>\$2,001,375</u></u>

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate:

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate 1-percentage-point lower (0.93%) and 1-percentage-point higher (2.93%) than the current discount rate:

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

	1% Decrease	Current	1% Increase
	<u>(0.93%)</u>	<u>Discount Rate</u>	<u>(2.93%)</u>
		<u>(1.93%)</u>	
Total OPEB Liability	\$2,079,693	\$2,001,375	\$1,923,055

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates:

The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a healthcare cost trend rates 1-percentage-point lower (7% decreasing to 4%) and 1-percentage-point higher (9% decreasing to 6%) than the current healthcare cost trend rates:

	1% Decrease	Current Healthcare	1% Increase
	<u>(7% decreasing to 4%)</u>	<u>Cost Trend Rates</u>	<u>(9% decreasing to 6%)</u>
		<u>(8% decreasing to 5%)</u>	
Total OPEB Liability	\$1,931,992	\$2,001,375	\$2,076,463

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB:

For the year ended December 31, 2020, the District recognized OPEB expense of \$120,524. At December 31, 2020, the District reported no deferred outflows of resources and deferred inflows of resources related to OPEB.

Defined Contribution Plan

Plan Description

The Post Employment Health Plan (PEHP) is a defined contribution post-employment benefit plan established by the Coventry Fire District to provide post retirement reimbursement of qualifying medical care expenses and healthcare insurance premiums to the employees of the District. Full time employees of the District that have completed the first year of probationary time are enrolled and remain enrolled in the PEHP for the duration of his/her employment. Employees that elect post-employment healthcare benefits under the defined benefit post-employment healthcare plan are not allowed to be enrolled in the PEHP.

The PEHP is administered by Nationwide Retirement Solutions. The benefits are funded through a trust that qualifies as a voluntary employee beneficiary association within the meaning of Section 501 (c) 9 of the IRS Code of 1986, as amended. The trustee of the PEHP is Nationwide Trust Company.

The District is required to contribute 5% of the employee's weekly salary to the PEHP. Employees are not allowed to contribute to the PEHP. The required contributions are established by the collective bargaining agreement and amended through negotiations between the District's management and the

COVENTRY FIRE DISTRICT
Notes to Financial Statements
December 31, 2020

union. The District recognized other post-employment benefit expense of \$15,669 for the PEHP for the year ended December 31, 2020.

NOTE 11 - CONTINGENCIES

At times, the District receives grants from various federal and state agencies for specific purposes that are subject to review and audit by the grantor agencies. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the District anticipates such amounts, if any, will be immaterial.

As of December 31, 2020, the District had a claim outstanding for unpaid electric bills for street lighting. The District is questioning their responsibility to pay these bills and the matter is in litigation before the RI Superior Court. The District has accrued and reported as an accounts payable in the financial statements as of December 31, 2020 all outstanding electric bills related to street lighting, which total \$941,719. The District is setting aside in a separate cash account funds to be used to pay the disputed bills. The separate cash account had a balance of \$969,612 as of December 31, 2020. On March 18, 2021, the District entered into a settlement agreement related to this claim. Outstanding electric bills will be paid in accordance with the terms of the agreement within five days after the street light purchase price and energy efficiency incentive are finalized.

The District is also a party to various claims, legal actions and complaints during the ordinary course of its operations. The potential liability to the District, if any, or an evaluation of the outcome of these matters cannot be made at the present time.

NOTE 12 - RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injury to employees; and natural disasters for which the District carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three years.

NOTE 13 – SUBSEQUENT EVENTS

- A. See Note 11 for discussion of settlement agreement dated March 18, 2021.
- B. On September 2, 2021, the District issued \$400,000 in loans payable for the purchase of streetlights and the conversion of the streetlights to energy efficient LED lights. The loans bear interest of 0.51%-1.20% and mature September 1, 2022 through September 1, 2028.
- C. On November 22, 2021, the District entered into a settlement agreement that will result in the receipt of \$100,000 related to payments in lieu of taxes.

COVENTRY FIRE DISTRICT

Notes to Financial Statements

December 31, 2020

NOTE 14 – UNCERTAINTIES

The United States and State of Rhode Island declared a State of Emergency in March 2020 due to the global Coronavirus Disease (COVID-19) pandemic. In the weeks and months following the declaration, precautionary measures to slow the spread of the virus were ordered that have affected the District's operations in 2020. The length of time these measures will be in place and the extent of any future financial impact to the District are unknown at this time.

COVENTRY FIRE DISTRICT
Budgetary Comparison Schedule - General Fund
Schedule of Revenues and Expenditures (Budgetary Basis)
For the Year Ended December 31, 2020

	<i>Original and Final Budget</i>	<i>Actual</i>	<i>Variance Positive (Negative)</i>
Revenues			
Property taxes	\$ 2,320,474	\$ 2,399,949	\$ 79,475
Interest on taxes	31,940	40,801	8,861
Rescue run revenue	380,589	332,592	(47,997)
Grant revenue	-	53,350	53,350
Other revenues	6,789	9,887	3,098
Total revenues	<u>2,739,792</u>	<u>2,836,579</u>	<u>96,787</u>
Expenditures			
Personnel Costs			
Clothing allowance	16,950	12,450	4,500
Insurance - medical	206,221	133,840	72,381
Insurance - medical - opt out	-	1,297	(1,297)
Insurance- dental	25,837	18,032	7,805
Insurance - life	3,000	2,250	750
Insurance - Allstate accident	-	524	(524)
Insurance - HSA admin fee	-	983	(983)
Insurance - VFIS	45,000	34,021	10,979
Medical expenses	-	3,500	(3,500)
Medical - HSA	-	3,767	(3,767)
Payroll - firefighter base	630,941	492,805	138,136
Payroll - holiday	49,879	41,774	8,105
Payroll - overtime	163,189	222,615	(59,426)
Payroll - OJI net of VFIS	-	6,278	(6,278)
Payroll - detail	6,000	687	5,313
Payroll - longevity	32,800	32,800	-
Payroll - EMT	24,960	17,958	7,002
Payroll - shift differential	5,000	2,056	2,944
Payroll - fire marshal pay	21,000	6,438	14,562
Payroll - administrative	48,602	47,235	1,367
Payroll - chief	28,000	28,226	(226)
Payroll taxes	12,608	17,802	(5,194)
Pension - ERSRI	208,747	200,855	7,892
Pension - TIAA CREF	21,805	17,932	3,873
Post employment health plan	28,282	15,669	12,613
Administrative expenses	2,000	-	2,000
Total personnel costs	<u>1,580,821</u>	<u>1,361,794</u>	<u>219,027</u>
Personnel Costs - Retiree			
Insurance - medical	48,008	71,547	(23,539)
Insurance - medical - opt out	14,185	14,202	(17)
HRA	10,000	1,256	8,744
COLA	5,000	3,785	1,215
Sick and vacation pay	-	6,958	(6,958)
Total personnel costs - retiree	<u>77,193</u>	<u>97,748</u>	<u>(20,555)</u>
Administrative Costs			
Bookkeeping and admin fees	42,000	42,169	(169)
Auditing fees	18,000	24,971	(6,971)
Advertising	2,500	984	1,516
Annual meeting expense	3,000	1,468	1,532
Bank charges	3,000	3,704	(704)
Legal support	130,000	94,622	35,378
Supplies - admin, payroll service, postage	10,000	19,665	(9,665)
Miscellaneous	5,000	2,058	2,942
Total administrative costs	<u>213,500</u>	<u>189,641</u>	<u>23,859</u>

(Continued)

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Budgetary Comparison Schedule - General Fund
Schedule of Revenues and Expenditures (Budgetary Basis) (Continued)
For the Year Ended December 31, 2020

	<i>Original and Final Budget</i>	<i>Actual</i>	<i>Variance Positive (Negative)</i>
Vehicles & Equipment Costs			
Lease - ladder truck	60,850	60,850	-
Lease - rescue	15,534	15,534	-
Lease - rescue new	53,855	53,856	(1)
Equipment - fire	60,000	64,467	(4,467)
Fuel - diesel/gas	13,000	10,500	2,500
Repairs & maintenance - vehicles & equipment	40,000	62,226	(22,226)
Supplies - fire	2,500	694	1,806
Supplies - rescue	22,000	29,165	(7,165)
Total vehicles & equipment costs	267,739	297,292	(29,553)
Facilities Costs			
Telecom - station system	250	962	(712)
Supplies - station	5,000	275	4,725
Repair & maintenance - septic	20,000	-	20,000
Repair & maintenance - building	15,000	12,068	2,932
Building capital improvements	100,000	193,382	(93,382)
Building vent system	-	53,350	(53,350)
Utilities - electric	15,000	17,629	(2,629)
Utilities - gas	7,500	5,057	2,443
Utilities - internet/cable	4,000	4,013	(13)
Utilities - propane	100	59	41
Utilities - oil	-	27	(27)
Utilities - water	1,500	1,661	(161)
Total facilities costs	168,350	288,483	(120,133)
Other Operating Costs			
Rescue recovery administration fee	25,000	19,735	5,265
KCWA hydrants	175,000	172,585	2,415
National Grid street lighting escrow	150,000	164,826	(14,826)
Insurance - property and casualty	40,000	36,466	3,534
Insurance - Beacon Mutual	500	307	193
Pitney Bowes rental	1,500	836	664
Service contracts	2,000	6,480	(4,480)
Fire marshal supplies	5,000	60	4,940
Training - education reimbursement	5,000	-	5,000
Training - fire alarm/marshal	5,000	1,550	3,450
Training - fire/rescue	5,000	11,160	(6,160)
Telecom - mobile	2,000	2,168	(168)
Miscellaneous	2,000	18,726	(16,726)
Total other operating costs	418,000	434,899	(16,899)
Total operating costs	2,725,603	2,669,857	55,746
Excess of revenues over expenditures - budgetary basis	\$ 14,189	\$ 166,722	\$ 152,533

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Required Supplementary Information
General Employees Pension Plan - Coventry Lighting
Schedule of Changes in Net Pension Liability (Asset) and Related Ratios (1)
"Unaudited"

<i>Fiscal Year End (2)</i>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Total Pension Liability:							
Service cost	\$ 3,603	\$ 3,510	\$ 3,441	\$ 3,319	\$ 2,638	\$ 4,618	\$ 4,851
Interest	39,161	39,707	40,148	41,457	61,373	56,469	57,814
Changes in benefit terms	-	-	-	-	-	12,396	-
Difference between expected and actual experience	11,132	11,278	11,527	(2,613)	(268,408)	52,382	-
Changes in assumptions	(19,011)	-	-	39,872	-	-	615
Benefit payments, including refunds of member contributions	(62,823)	(61,884)	(61,015)	(61,605)	(61,383)	(57,587)	(104,593)
Net change in total pension liability	<u>(27,938)</u>	<u>(7,389)</u>	<u>(5,899)</u>	<u>20,430</u>	<u>(265,780)</u>	<u>68,278</u>	<u>(41,313)</u>
Total pension liability - beginning of year	<u>589,047</u>	<u>596,436</u>	<u>602,335</u>	<u>581,905</u>	<u>847,685</u>	<u>779,407</u>	<u>820,720</u>
Total pension liability - ending of year (a)	<u>\$ 561,109</u>	<u>\$ 589,047</u>	<u>\$ 596,436</u>	<u>\$ 602,335</u>	<u>\$ 581,905</u>	<u>\$ 847,685</u>	<u>\$ 779,407</u>
Plan fiduciary net position:							
Contribution - employer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (223)
Contribution - employee	937	914	897	902	720	694	768
Net investment income	44,546	77,374	91,557	126,729	(391)	27,902	162,589
Benefit payments, including refunds of member contributions	(62,823)	(61,884)	(61,015)	(61,605)	(61,383)	(57,587)	(104,593)
Administrative expenses	(1,227)	(1,210)	(1,219)	(1,197)	(1,054)	(1,121)	(1,018)
Other	-	(1)	-	(2)	(1)	1	-
Net change in plan fiduciary net position	<u>(18,567)</u>	<u>15,193</u>	<u>30,220</u>	<u>64,827</u>	<u>(62,109)</u>	<u>(30,111)</u>	<u>57,523</u>
Plan fiduciary net position - beginning of year	<u>1,238,762</u>	<u>1,223,569</u>	<u>1,193,349</u>	<u>1,128,522</u>	<u>1,190,631</u>	<u>1,220,742</u>	<u>1,163,219</u>
Plan fiduciary net position - ending of year (b)	<u>\$ 1,220,195</u>	<u>\$ 1,238,762</u>	<u>\$ 1,223,569</u>	<u>\$ 1,193,349</u>	<u>\$ 1,128,522</u>	<u>\$ 1,190,631</u>	<u>\$ 1,220,742</u>
District's net pension liability (asset) - ending (a)-(b)	<u>\$ (659,086)</u>	<u>\$ (649,715)</u>	<u>\$ (627,133)</u>	<u>\$ (591,014)</u>	<u>\$ (546,617)</u>	<u>\$ (342,946)</u>	<u>\$ (441,335)</u>
Plan fiduciary net position as a percentage of the total pension liability	217.46%	210.30%	205.15%	198.12%	193.94%	140.46%	156.62%
Covered payroll	\$ 46,856	\$ 45,698	\$ 44,863	\$ 45,100	\$ 35,992	\$ 36,132	\$ 38,381
Net pension liability (asset) as a percentage of covered payroll	-1406.62%	-1421.76%	-1397.88%	-1310.45%	-1518.72%	-949.15%	-1149.88%

- (1) This schedule is intended to show 10-years - additional information will be presented as it becomes available.
- (2) The MERS Plan administered by the ERSRI reports activity using a June 30 fiscal year end. As a result, the information presented on this schedule reports on the same basis which is the most recent information available.

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Required Supplementary Information
Schedule of District Contributions (1)
General Employees - Coventry Lighting
"Unaudited"

(2) Fiscal Year Ending	Actuarially Determined Contribution	Actual Employer Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as % of Covered Payroll
6/30/2020	\$ -	\$ -	\$ -	\$ 46,856	0.00%
6/30/2019	-	-	-	45,698	0.00%
6/30/2018	-	-	-	44,863	0.00%
6/30/2017	-	-	-	45,100	0.00%
6/30/2016	-	-	-	35,992	0.00%
6/30/2015	-	-	-	36,132	0.00%
6/30/2014	(223)	(223)	-	38,381	-0.58%

- (1) This schedule is intended to show 10-years - additional information will be presented as it becomes available.
- (2) The MERS Plan administered by the ERSRI reports activity using a June 30 fiscal year end. As a result, the information presented on this schedule reports on the same basis which is the most recent information available.

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Required Supplementary Information
Fire Employees Pension Plan
Schedule of Changes in Net Pension Liability and Related Ratios (1)
"Unaudited"

<i>Fiscal Year End (2)</i>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Total Pension Liability:							
Service cost	\$ 114,097	\$ 127,420	\$ 107,825	\$ 100,353	\$ 117,123	\$ 165,247	\$ 167,637
Interest	375,247	358,980	373,841	434,634	432,344	386,523	365,852
Changes in benefit terms	-	-	-	-	-	294,191	-
Difference between expected and actual experience	(69,121)	158,824	(404,402)	(986,144)	(176,437)	82,809	-
Changes in assumptions	101,838	-	-	294,157	-	-	(48,183)
Benefit payments, including refunds of member contributions	(512,986)	(299,366)	(299,366)	(303,173)	(365,038)	(222,487)	(194,503)
Net change in total pension liability	9,075	345,858	(222,102)	(460,173)	7,992	706,283	290,803
Total pension liability - beginning of year	5,560,114	5,214,256	5,436,358	5,896,531	5,888,539	5,182,256	4,891,453
Total pension liability - ending of year (a)	\$ 5,569,189	\$ 5,560,114	\$ 5,214,256	\$ 5,436,358	\$ 5,896,531	\$ 5,888,539	\$ 5,182,256
Plan fiduciary net position:							
Contribution - employer	\$ 170,701	\$ 131,147	\$ 113,166	\$ 119,501	\$ 150,048	\$ 220,732	\$ 175,293
Contribution - employee	68,022	61,084	53,063	55,322	68,631	80,413	81,724
Net investment income	119,656	214,578	249,278	333,910	(1,150)	85,955	467,045
Benefit payments, including refunds of member contributions	(512,986)	(299,366)	(299,366)	(303,173)	(365,038)	(222,487)	(194,503)
Administrative expenses	(3,297)	(3,354)	(3,319)	(3,155)	(3,094)	(3,447)	(2,925)
Other	-	-	74,260	(371,677)	(203,667)	1	(10,087)
Net change in plan fiduciary net position	(157,904)	104,089	187,082	(169,272)	(354,270)	161,167	516,547
Plan fiduciary net position - beginning of year	3,435,435	3,331,346	3,144,264	3,313,536	3,667,806	3,506,639	2,990,092
Plan fiduciary net position - ending of year (b)	\$ 3,277,531	\$ 3,435,435	\$ 3,331,346	\$ 3,144,264	\$ 3,313,536	\$ 3,667,806	\$ 3,506,639
District's net pension liability - ending (a)-(b)	\$ 2,291,658	\$ 2,124,679	\$ 1,882,910	\$ 2,292,094	\$ 2,582,995	\$ 2,220,733	\$ 1,675,617
Plan fiduciary net position as a percentage of the total pension liability	58.85%	61.79%	63.89%	57.84%	56.19%	62.29%	67.67%
Covered payroll	\$ 552,260	\$ 610,836	\$ 530,634	\$ 539,245	\$ 649,242	\$ 1,005,155	\$ 1,021,551
Net pension liability as a percentage of covered payroll	414.96%	347.83%	354.84%	425.06%	397.85%	220.93%	164.03%

- (1) This schedule is intended to show 10-years - additional information will be presented as it becomes available.
- (2) The MERS Plan administered by the ERSRI reports activity using a June 30 fiscal year end. As a result, the information presented on this schedule reports on the same basis which is the most recent information available.

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Required Supplementary Information
Schedule of District Contributions (1)
Fire Employees
"Unaudited"

(2) Fiscal Year Ending	Actuarially Determined Contribution	Actual Employer Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as % of Covered Payroll
6/30/2020	\$ 170,701	\$ 170,701	\$ -	\$ 552,260	30.91%
6/30/2019	131,147	131,147	-	610,836	21.47%
6/30/2018	113,166	113,166	-	530,634	21.33%
6/30/2017	119,501	119,501	-	539,245	22.16%
6/30/2016	150,048	150,048	-	649,242	23.11%
6/30/2015	220,732	220,732	-	1,005,155	21.96%
6/30/2014	175,293	175,293	-	1,021,551	17.16%

- (1) This schedule is intended to show 10-years - additional information will be presented as it becomes available.
- (2) The MERS Plan administered by the ERSRI reports activity using a June 30 fiscal year end. As a result, the information presented on this schedule reports on the same basis which is the most recent information available.

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Required Supplementary Information
Other Post Employment Benefit (OPEB) Plan
Schedule of Changes in the Total OPEB Liability and Related Ratios (1) (2)
"Unaudited"

<i>Year</i>	<u>2020</u>	<u>2019</u>	<u>2018</u>
<i>Total OPEB liability:</i>			
Service cost	\$ 2,877	\$ 2,760	\$ 2,529
Interest	62,829	68,690	68,851
Changes of benefit terms	-	-	-
Differences between expected and actual experience	(49,380)	3,801	-
Changes of assumptions	104,198	41,326	-
Benefits payments	<u>(92,868)</u>	<u>(59,900)</u>	<u>(91,683)</u>
<i>Net change in total OPEB liability</i>	27,656	56,677	(20,303)
<i>Total OPEB liability - beginning</i>	<u>1,973,719</u>	<u>1,917,042</u>	<u>1,937,345</u>
<i>Total OPEB liability - ending</i>	<u><u>\$ 2,001,375</u></u>	<u><u>\$ 1,973,719</u></u>	<u><u>\$ 1,917,042</u></u>
<i>Covered employee payroll</i>	\$ 216,304	\$ 211,853	\$ 211,853
<i>Total OPEB liability as a percentage of covered employee payroll</i>	925.26%	931.65%	904.89%

(1) This schedule is intended to show 10 years - additional information will be presented as it becomes available.

(2) No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

The notes to the required supplementary information as an integral part of this schedule.

COVENTRY FIRE DISTRICT
Required Supplementary Information
Other Post Employment Benefit (OPEB) Plan
Schedule of Contributions (1)
"Unaudited"

<i>Year</i>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Actuarially determined contribution	\$ 138,751	\$ 139,359	\$ 139,696
Contributions in relation to the actuarially determined contribution	92,868	59,900	91,683
<i>Contribution deficiency (excess)</i>	<u>\$ 45,883</u>	<u>\$ 79,459</u>	<u>\$ 48,013</u>
 <i>Covered employee payroll</i>	 \$ 216,304	 \$ 211,853	 \$ 211,853
 <i>Contributions as a percentage of covered employee payroll</i>	 42.93%	 28.27%	 43.28%

(1) This schedule is intended to show 10 years - additional information will be presented as it becomes available.

The notes to the required supplementary information are an integral part of this schedule.

COVENTRY FIRE DISTRICT
Notes to Required Supplementary Information
December 31, 2020

NOTE 1 – PENSION PLANS

The net pension liability (asset) amounts presented as of the December 31, 2020 were determined as part of actuarial valuations performed as of June 30, 2019 and rolled forward to June 30, 2020, the measurement date. Additional information, including actuarial methods and assumptions, are presented in Note 9 to the financial statements.

The net pension liability (asset) amounts presented for each year were determined as of the June 30 measurement date prior to the fiscal year-end.

The following summarizes the more significant changes in assumptions and benefits and were reflected in the determination of the net pension liability as of the:

June 30, 2020 measurement date –

- Updated the underlying mortality tables from the RP-2014 set of tables to the public sector-based PUB (10) tables.
- Increased slightly the probabilities of turnover.
- Decreased slightly the probabilities of retirement.
- Modified slightly the probabilities of disability, including adding material incidence of disability for members in the age ranges that historically have been eligible to retire but under prospective provisions are not.

June 30, 2017 measurement date –

- Decreased the general inflation assumption from 2.75% to 2.50%.
- Decreased the nominal investment return assumption from 7.50% to 7.00%.
- Decreased the general wage growth assumption from 3.25% to 3.00%.
- Decreased salary increase assumptions; and
- Updated the post-retirement mortality tables to variants of the RP-2014 table. For the improvement scale, update to the ultimate rates of the MP-2016 projection scale.

June 30, 2015 measurement date –

The net pension liability (asset) for the MERS plans reflects changes in benefits resulting from the settlement of litigation challenging the various pension reform measures enacted in previous years by the General Assembly. The final settlement approved by the Court on July 8, 2015 also included enactment of the pension settlement provisions by the General Assembly. These amended benefit provisions, are summarized below:

- Employees with more than 20 years of service at July 1, 2012 will increase their employee contribution rates to 11% for state employees and municipal general employees will contribute 8.25% (9.25% for units with a COLA provision) and participate solely in the defined benefit plan going forward – service credit accruals will increase from 1% to 2% per year.

COVENTRY FIRE DISTRICT
Notes to Required Supplementary Information
December 31, 2020

- Members are eligible to retire upon the attainment of: age 65 with 30 years of service, 64 with 31 years of service, 63 with 32 years of service, or 62 with 33 years of service. Members may retire earlier if their RIRSA date is earlier or are eligible under a transition rule.
- MERS public safety employees may retire at age 50 with 25 years of service, or any age with 27 years of service. MERS public safety employees will contribute 9.00% (10.00% for units with a COLA provision).
- Employees with more than 10 but less than 20 years of service at July 1, 2012 will receive an increased employer contribution to the defined contribution plan. Also, members who earn less than \$35,000 per year will not be required to pay the administrative fees to the defined contribution plan.
- Members who retired from a COLA eligible plan before July 1, 2012 will received a one-time cost of living adjustment of 2% of the first \$25,000 paid as soon as administratively possible.
- Retirees as of June 30, 2015 will receive two \$500 stipends; the interim cost of living increases will occur at 4 year rather than 5 year intervals.
- The COLA formula was adjusted to: 50% of the COLA is calculated by taking the previous 5-year average investment return, less 5.5% (5-year return - 5.5%, with a max of 4%) and 50% calculated using previous year's CPI-U (max of 3%) for a total max COLA of 3.5%. This COLA is calculated on the first \$25,855, effective 01/01/16, and indexed as of that date as well. (The indexing formula is run annually regardless of funding level each year.)
- Minor adjustments were made to the actuarial reduction for employees choosing to retire early.

Employers participating in the Municipal Employees' Retirement System are required by RI General Laws, Section 45-21-42, to contribute an actuarially determined contribution rate each year.

The schedules are intended to present ten years of data. Additional years of data will be presented as they become available.

COVENTRY FIRE DISTRICT
Notes to Required Supplementary Information
December 31, 2020

NOTE 2 – OPEB PLAN

The actuarial methods and assumptions used to calculate the total OPEB liability are described in Note 10 to the financial statements.

The total OPEB liability amount presented for each year was determined as of the year-end.

The schedules are intended to present ten years of data. Additional years of data will be presented as they become available.

Actuarially Determined Contributions:

The following actuarial methods and assumptions were used to determine contribution amounts reported in that schedule:

- Actuarial cost method – Entry Age Normal
- Amortization method – Not applicable
- Amortization period – Not applicable
- Asset valuation method – Not applicable
- Inflation – 3%
- Investment rate of return – 1.93% (12/31/2019 – 3.26%)
- Salary increases – 3%
- Mortality – RP-2006 mortality table with MP-2019 projection (12/31/2019 - RP-2014 mortality table with MP-2016 projection)
- Health care cost trend rate – 8% decreasing to an ultimate rate of 5%

COVENTRY FIRE DISTRICT
Notes to Required Supplementary Information
December 31, 2020

NOTE 3 – BUDGETARY DATA AND BUDGETARY COMPLIANCE

The District has formally established budgetary accounting control for its General Fund. It is the responsibility of the Board of Directors to prepare and to make available to the taxpayers of the District a proposed General Fund budget for the year. The final recommended budget is legally enacted by vote of the District taxpayers at the Annual District Meeting. The General Fund operating budget is supported by revenue estimates and takes into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. Amendments that would change the total appropriation must be approved by voters of the District at a Special District Meeting. There were no supplemental budgetary appropriations for the year ended December 31, 2020. Appropriations which are not expended or encumbered lapse at year end.

The General Fund budget is in conformity with the legally enacted budgetary basis, which is not in conformity with generally accepted accounting principles. The budget to actual presentation for the General Fund reported as required supplementary information is reflected on the budgetary basis.

Explanation of Differences between General Fund Budgetary Revenues and Other Financing Sources and Expenditures and Other Financing Uses and GAAP Revenues and Other Financing Sources and Expenditures and Other Financing Uses:

Revenues and Other Financing Sources

Actual amounts (budgetary basis) \$2,836,579

Differences – budget to GAAP:

Rescue recovery administration fees are reported as budgetary expenditures, but are reported as a reduction of rescue run revenue for financial reporting purposes. (19,735)

Total revenues and other financing sources as reported on the statement of revenues, expenditures and changes in fund balances – governmental funds \$2,816,844

COVENTRY FIRE DISTRICT
Notes to Required Supplementary Information
December 31, 2020

Expenditures and Other Financing Uses

Actual amounts (budgetary basis) \$2,669,857

Differences – budget to GAAP:

Rescue recovery administration fees are reported as budgetary expenditures,
but are reported as a reduction of rescue run revenue for financial
reporting purposes. (19,735)

***Total expenditures and other financing uses as reported on the statement of
revenues, expenditure and changes in fund balances – governmental funds*** \$2,650,122

COVENTRY FIRE DISTRICT
Tax Collector's Annual Report
For the Year Ended December 31, 2020

<u>Year</u>	<u>Balance December 31, 2019</u>	<u>Assessment</u>	<u>Additions</u>	<u>Abatements</u>	<u>Adjustments</u>	<u>Amount to be Collected</u>	<u>Collections</u>	<u>Balance December 31, 2020</u>
2020	\$ -	\$ 2,362,730	\$ -	\$ 201	\$ (10,517)	2,352,012	\$ 2,308,094	\$ 43,918
2019	84,127	-	-	282	10,017	93,862	84,049	9,813
2018	14,110	-	-	20	-	14,090	7,764	6,326
2017	6,745	-	-	209	(16)	6,520	2,509	4,011
2016	3,803	-	-	195	-	3,608	158	3,450
2015	2,214	-	-	114	-	2,100	93	2,007
2014	2,266	-	-	-	20	2,286	83	2,203
2013	2,414	-	-	268	-	2,146	-	2,146
2012	956	-	-	163	-	793	(163)	956
2011	865	-	-	168	-	697	(168)	865
2010	845	-	-	-	-	845	-	845
2009	642	-	-	3,697	-	(3,055)	(3,697)	642
2008	551	-	-	-	-	551	-	551
2007 & Prior	661	-	19	136	-	544	(117)	661
	120,199	\$ 2,362,730	\$ 19	\$ 5,453	\$ (496)	\$ 2,476,999	\$ 2,398,605	78,394
Less allowance for uncollectible accounts	(21,000)							(26,000)
Net property tax receivable	<u>\$ 99,199</u>							<u>\$ 52,394</u>

Schedule of Net Assessed Property Value by Category

<u>Description of Property</u>	<u>Valuations</u>	
	<u>December 31, 2018</u>	<u>Levy</u>
Real property	\$ 706,509,650	\$ 2,258,836
Tangible personal property	27,185,540	125,234
Total	733,695,190	2,384,070
Tax freeze property	-	(21,340)
Net assessed value	<u>\$ 733,695,190</u>	<u>\$ 2,362,730</u>

Reconciliation of Current Year Property Tax Revenue

Current period collections	\$ 2,398,605
Other tax related revenues	16,383
January-February 2021 collections subject to 60 day 2020 accrual	7,382
January-February 2020 collections subject to 60 day fiscal 2019 accrual	(22,421)
Current year property tax revenue	<u>\$ 2,399,949</u>

(Continued)

COVENTRY FIRE DISTRICT
Tax Collector's Annual Report (Continued)
For the Year Ended December 31, 2020

2020 Cash Collection Summary

<u>Year</u>	January-February 2020 Collections Subject to 60 Day Fiscal 2019	March- December 2020	Total 2020 Cash Collections	January-February 2021 Collections Subject to 60 Day 2020
	<u>Accrual</u>	<u>Collections</u>		<u>Accrual</u>
2020	\$ -	\$ 2,308,094	\$ 2,308,094	\$ 6,580
2019	18,890	65,159	84,049	329
2018	2,466	5,298	7,764	479
2017	479	2,030	2,509	(4)
2016	316	(158)	158	-
2015	207	(114)	93	-
2014	63	20	83	(2)
2013	-	-	-	-
2012	-	(163)	(163)	-
2011	-	(168)	(168)	-
2010	-	-	-	-
2009	-	(3,697)	(3,697)	-
2008	-	-	-	-
2007 & Prior	-	(117)	(117)	-
	<u>\$ 22,421</u>	<u>\$ 2,376,184</u>	<u>\$ 2,398,605</u>	<u>\$ 7,382</u>

***REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS***

Independent Auditor's Report

To the Board of Directors
Coventry Fire District
Coventry, Rhode Island

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Coventry Fire District as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Coventry Fire District's basic financial statements, and have issued our report thereon dated May 4, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Coventry Fire District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Coventry Fire District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Coventry Fire District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit the attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as item 2020-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Coventry Fire District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Coventry Fire District's Response to Findings

The Coventry Fire District's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The Coventry Fire District's response was not subjected to auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bacon & Company CPAs, LLC

Warwick, Rhode Island
May 4, 2022

COVENTRY FIRE DISTRICT
Schedule of Findings and Responses
December 31, 2020

FINANCIAL STATEMENT FINDINGS

MATERIAL WEAKNESSES:

2020-001– Segregation of Duties

Criteria: Segregation of duties is an instrumental component to having an effective system of internal controls. Segregation of duties is an element of internal control that is designed to prevent, detect and correct misstatements in a timely manner, whether due to fraud or error. Proper segregation of duties decreases the District’s risk of intentional or unintentional misuse or misappropriation of District assets. Duties and responsibilities should be assigned to personnel so that no one person is responsible for all aspects of a financial transaction.

Condition: The District’s Tax Collector is currently responsible for all aspects of the tax collection process. The District’s Tax Collector is responsible for collecting and depositing all tax revenue, maintaining the tax receivable system, including posting tax payments, issuing and posting abatement of taxes, monitoring delinquent accounts and initiating tax sales. The District does not record activity to property tax receivable and deferred revenue general ledger accounts during the year. These general ledger accounts are adjusted at year-end only. The District also does not have adequate policies or procedures requiring a detailed reconciliation between the Treasurer’s general ledger accounting records and the tax receivable subsidiary ledger.

Effect: Increase in the risk of misstatements, whether due to fraud or error, not being prevented, detected or corrected in a timely manner.

Cause: There is limited number of staff in the Tax Collector’s office.

Identification of a repeat finding: This is a repeat finding from previous audits 2019-001, 2018-001, 2017-001, 2016-001 and 2015-002.

Recommendation: We recommend that the District review the current job responsibilities of the Tax Collector to attempt to segregate certain responsibilities. We suggest that delinquent accounts and adjustments to the tax receivable subsidiary ledger be reviewed by another independent individual, in addition to the Tax Collector. We also recommend that Treasurer record all property tax receivable transactions to the general ledger including the approved levy, approved abatements, and tax receipts and that on a monthly basis the Treasurer and Tax Collector reconcile between the general ledger and property tax subsidiary ledger.

Views of Responsible Official and Planned Corrective Action: We will formalize and adopt a policy in 2022 to reconcile tax collections monthly with bank deposits and general ledger. The policy will include a review of any delinquent accounts and write-offs that will be presented quarterly at board meetings.